

Project Management in theory and practice 05.08.2019 - 16.08.2019

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Week 1

Saturday and Sunday, 3 and 4 August		
Time	Activity	Description
12.00-18.00	Key pick up	You will find the exact key pick up location in the pre-departure information, which becomes available after you have paid the course fee.

Monday, 5 August		
Time	Activity	Description
10.00 – 10.30	Course introduction	
10.30 – 12.30	Introduction to project management	Positioning of projects in organizations What makes a project a project? Success in projects
12.30 – 13.30	Lunch	
13.30 – 16.30	Project simulation	Fantasy Islands project simulation

Tuesday, 6 August		
Time	Activity	Description
09.30 – 12.30	Introduction to PRINCE2®	Introduction to the PRINCE2® methodology of project management Projects and Project success
12.30 – 13.30	Lunch	
13.30 – 16.30	PRINCE2® Foundation	PRINCE2® Principles PRINCE2® Themes PRINCE2® Processes Levels of management

Wednesday, 7 August		
Time	Activity	Description
09.30 – 12.30	PRINCE2® Foundation	Starting up the project Project Brief Project Quality Initiating a project Project Initiation Documentation
12.30 – 13.30	Lunch	
13.30 – 16.30	PRINCE2® Foundation	Controls and Progress Reporting Exceptions

Thursday, 8 August		
Time	Activity	Description
09.30 – 12.30	PRINCE2® Foundation	Risks Products / PBS PRINCE2® Processes
12.30 – 13.30	Lunch	
13.30 – 16.30	PRINCE2® Foundation	Directing a project Controlling a project Managing a stage boundary Closing a project Q&A

Friday, 9 August		
Time	Activity	Description
09.30 – 12.30	Project management	Project management standards Organizational project management maturity
12.30 – 13.30	Lunch	
13.30 – 14.00		The Agile project approach
14.00 – 16.30	PRINCE2® Foundation	Exam preparation

Week 2

Monday, 12 August		
Time	Activity	Description
10.00 – 12.00	PRINCE2® Foundation	Examination
12.30 – 13.30	Lunch	
13.30 – 16.30	Sacred Heart Hospital simulation	Introduction of The 'Sacred Heart Hospital' case - Envisioning the project - Project objectives and goals

Tuesday, 13 August		
Time	Activity	Description
09.30 – 12.30	Sacred Heart Hospital simulation	- Main learnings - Stakeholder analysis - Observation and feedback
12.30 – 13.30	Lunch	
13.30 – 16.30	Sacred Heart Hospital simulation	- Product Breakdown Structure - Work Breakdown Structure

Wednesday, 14 August		
Time	Activity	Description

09.30 – 12.30	Field visit CU 2030 (to be confirmed)	Utrecht is renovating its main Station and downtown area. This was much needed; ever since the Hoog Catharijne shopping mall was built in the 70s there had been overdue maintenance, neglect, a growing number of passengers, a growing city and the desire to get water back in the old canal. With the construction of a new and renewed area all these things are tackled at once. The historic inner city and the Station Area were two separated parts of Utrecht; these parts will be connected again to form one coherent centre. There will be space for culture, leisure, the area will be better accessible and last but not least: water will flow once again in the canal that was filled in during the 70's.
12.30 – 13.30	Lunch	
13.30 – 16.30	Sacred Heart Hospital simulation	- Planning and Scheduling - Resource planning - Project organization

Thursday, 15 August

Time	Activity	Description
09.30 – 12.30	Sacred Heart Hospital simulation	- Main learnings - Project organization - Teams and Team development
12.30 – 13.30	Lunch	
13.30 – 16.30	Sacred Heart Hospital simulation	- Project reporting and controlling - The project board meeting - Budgeting and business case

Friday, 16 August

Time	Activity	Description
09.30 – 12.30	Sacred Heart Hospital simulation	- Change and communication - The stakeholder meeting
12.30 – 13.30	Lunch	
13.30 – 15.00	Course closure	- Main learnings - Evaluation - Drinks